



CITY OF PACIFIC PARKS BOARD COMMISSION MEETING AGENDA
FOR:
Tuesday, April 18th, 2023
Council Chambers – City Hall, 100 3rd Ave SE
6:30 pm

Members:

Kate Hull-Pease, Chairperson
Shawna Carey
Regina Ingram
Wesley Vradenburg
Mara Dobbs, Youth Representative

Members Absent:

CITY STAFF:

Chris Farnsworth, Associate Planner (Primary)
Mark Newman, Community Development Manager (Secondary)
Nicole Schunke, Administrative Assistant, (Parks Board Secretary)

- 1. CALL TO ORDER**
- 2. ROLL CALL OF PARK BOARD COMMISSIONERS**
- 3. APPROVAL OF MEETING MINUTES FROM 3/21/23 MEETING**
- 4. AUDIENCE COMMENTS** (Please limit your comments to 3 minutes for items not on the Agenda. When recognized by the Chair, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)
- 5. OLD BUSINESS**
 - A. Parks Inspection Report from March 17th, 2023 – April 10th, 2023
 - B. Update on Garbage Bins
 - C. Update on Get Active Stay Active Grant (Delivery, installation, etc)
 - D. Spring Clean-Up on Earth Day 2023

- E. Waterworks Wetland Restoration Grant Update (Pacific Meadows)
- F. Update on Beaver Park Gate
- G. Pop-up Dog Park Discussion
- H. Feedback on Mr. Mark Bowns inspection forms.

6. NEW BUSINESS

None

7. ADJOURN

The Park Board meets the third Tuesday of each month at 6:30 p.m.

The next Parks Board meeting will be held on May 16th at 6:30 p.m.



Park Board Meeting

City of Pacific Park Board

Tuesday, March 21, 2023

6:30 p.m.

CALL TO ORDER

Chairperson Kate Hull Pease started the Park Board meeting at 6:30 p.m.

ATTENDANCE

Members Present: Chairperson Kate Hull Pease, and Shawna Carey, Wesley Vradenburg, Regina Ingram, Youth Member Mara Dobbs

Members Absent:

City Staff: Chris Farnsworth Associate Planner, Kevin Caviezel Community Services Director, and Nicole Schunke Administrative Assistant

Audience: Mark Bowns and Jack Stutler

APPROVAL OF PARK BOARD MINUTES

The minutes of February 22, 2023 were approved unanimously by the Park Board.

AUDIENCE COMMENT

Mark Bowns	The signs at City Hall still say 1889 – will no longer attend Park Board meetings. Brought a document with park acres.
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OLD BUSINESS

- Parks Inspection Report from February 17th, 2023 – March 13th, 2023
Moles still an issue as well as garbage dumping from neighbors, possible correlation with non-pickup from Waste Management due to weather.
- Update on garbage bins
Will be going to Council for approval.
- Update on the Get Active Stay Active Grant
Kevin Caviezel stated that the timber borders have arrived, and the structure should be completely installed by the end of April. Possible dedication for exercise equipment.
- Spring Clean-Up on Earth Day 2023
Saturday, April 22nd from 9-12 meeting at the Senior Center – Wetland restoration will be the same day. Algona will be doing the recycling event the same day.
- Wetland Restoration Grant Update
Chris Farnsworth stated that the focus will be on the visible areas and will work on areas as the Grant permits.

6. Recording Future Parks Board Meetings

Park Board meetings are being recorded using the Zoom application.

NEW BUSINESS

7. Welcoming our new youth member, Mara Dobbs

Chris Farnsworth introduced Mara Dobbs, the newest member to the Park Board

8. Q&A with Jason Knox (Including a discussion on updating inspections form)

Jason Knox explained how the current form was developed. Will use the new trail form.

9. Update on Beaver Park Gate

Talks about removing the gate and putting up a fence.

10. Pop-up Dog Park Discussion

Discussion about adding a pop-up dog park to White River

ADJOURN

The meeting was adjourned at 7:42p.m.

The next meeting will take place on Tuesday, April 18, 2023 at 6:30pm in person at City Hall

Minutes prepared by Nicole Schunke, Administrative Assistant

Meeting Minutes Approved

Kate Hull Pease, Commissioner

PARK INSPECTION SUMMARY FOR PARK BOARD

Inspection Items by Park Maintenance Lead

Vandalism-damage, graffiti, glass, trash, needles	Wood rotten, cracked, missing	Surfacing material
Loose or missing hardware	Remove foreign objects - chains, ropes, wood	Swings
Chains kinked, twisted, broken	Sweep walkways, platforms, steps	Climbers
Guardrails and handrails	Concrete footers exposed	Slides
Seats - cut, cracked, missing	Standing water	

Number of parks 11

PARK INSPECTIONS - MARCH 17, 2023 - APRIL 10, 2023

TALLY OF "GOOD" FOUND IN EACH PARK

average of each park

	17-Mar	20-Mar	24-Mar	27-Mar	31-Mar	3-Apr	7-Apr	10-Apr			red=below average
ASPEN	15	17	17	17	15	14	17	15			15.875
BEAVER	15	16	15	14	15	15	14	14			14.750
BLUEBERRY	14	16	14	14	15	16	14	15			14.750
CITY	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED			
C STEIGER	15	16	14	17	15	15	14	15			15.125
ELISE	14	15	14	14	15	14	14	14			14.250
MILWAUKEE	16	16	16	15	16	16	15	16			15.750
OTTER	15	17	17	17	14	16	15	18			16.125
RHUBARB	15	14	14	14	15	15	14	16			14.625
STRAWBERRY	15	14	14	14	15	14	14	No Info			14.286
SUNSET	17	14	14	14	14	14	15	14			14.500
	average all= 13.640										
CITY											
TRAIL											

NOTES

funded amount

ASPEN	Had "8:00-5:00" parking signs made; put in blocks & cable to stop neighbor from "rutting up" grass; heavy litter; playchips piled on lawn; broken bike left;		
BEAVER	Moles; graffiti on sign & gate;		
BLUEBERRY	Moles; standing water;		
CITY	CLOSED		
C. STEIGER	Standing water; broken glass; safety pads removed from exercise equip; equipment broken again; mowed;		
ELISE	Neighbor pruned trees - left mess on Park side;		
MILWAUKEE	Cracked bench still OK; moles; graffiti on crawl tube in tot lot; cans filled with household garbage		
OTTER	Heavy litter; sticks & rocks in playchips; raked under swings; yogurt smeared on benches & swings; glitter dumped on sidewalk; swing chains twisted; seats flipped upside down		
RHUBARB	Mowed blackberries - litter unearthed; broken glass on basketball court; lots of BIG dog poop!		
STRAWBERRY	Moles;		
SUNSET	Plastic rock wall has cracks; cans full of household garbage;		
TRAIL	Heavy litter; homeless tents; parking @ 3rd heavy litter; War Memorial sign spray painted; graffiti on picnic table & benches; graffiti on bridge & county line signs;		
OTHER	Cleaning Pacific Meadows wetlands; blackberries being removed		
		TOTALS	0 \$0

PARK BOARD RESPONSE

TOTAL "GOODS"	INSPECT-ION COUNT	AVERAGE
127	8	15.875
118	8	14.750
118	8	14.750
0	0	
121	8	15.125
114	8	14.250
126	8	15.750
129	8	16.125
117	8	14.625
100	7	14.286
116	8	14.500
0	0	
0	0	
1186	79	15.013
TOTAL "GOODS" PER PARK	TOTAL INSPECT-IONS	GRAND AVERAGE

NOTE: Do not include trash, garbage, or litter



Below are pictures from the April 1st workday.



Department of Community Development

100 Third Avenue SE Pacific, WA 98047

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www.pacificwa.gov



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